

Community Governance Review Sub Committee

Date of Meeting: 18 February 2019

Report Title: Community Governance Review: Consultation Plan

Senior Officer: Mark Taylor- Interim Executive Director Corporate Services

1. Report Summary

- 1.1. This report sets out the proposed Consultation Plan for the Community Governance Review.
- 1.2. The Review will require the Council to consult with local people and other stakeholders, and to take account of representations received in connection with the Review. To this end, a Consultation Plan has been produced as set out at Appendix 1.
- 1.3. The aim of the Plan is to ensure that the Council obtains high level feedback on any current issues or potential changes to current town and parish council community governance arrangements.
- 1.4. The Sub-Committee is asked to consider and recommend approval of the Consultation Plan in its current draft form. An updated Plan will be developed to include those details which are not yet known and will be brought back to the Sub-Committee.

2. Recommendations

- 2.1. That the Community Governance Review Sub-Committee
 - 2.1.1. Note the contents of the report.
 - 2.1.2. Recommend that the Constitution Committee:
 - 2.1.2.1. Approve the consultation plan in its current draft form as set out at Appendix 1 this report.
 - 2.1.2.2. Approve the indicative list of stakeholders/consultees as set out at Appendix 1 to this report.
 - 2.1.2.3. Authorise the Head of Democratic Services and Governance in consultation with the Chairman and Vice-Chairman of the

Constitution Committee to make any necessary adjustments to the consultation plan as the review progresses.

1. Reason for Recommendations

- 1.1. The Consultation Plan aims to ensure that the Council receives high level feedback from consultees, within the defined time-frame.

2. Other Options Considered

- 2.1. No other options have been considered.

3. Background

- 3.1. A Consultation Plan is an integral component of the community governance review and will provide a systematic approach to consultation, ensuring high level feedback.
- 3.2. The Plan sets out details of the target audience and methods of consultation, as well as the proposed methods of evaluating and reporting feedback.

4. Implications of the Recommendations

4.1. Legal Implications

- 4.1.1. The Consultation Plan conforms to the requirements of the community governance review as set out in regulations and guidance.

4.2. Finance Implications

- 4.2.1. The resource implications are dealt with in the draft Consultation Plan.

4.3. Policy Implications

- 4.3.1. There are no specific policy implications.

4.4. Equality Implications

- 4.4.1. An Equality Impact Assessment will be published alongside the Consultation Plan.

4.5. Human Resources Implications

- 4.5.1. There are no specific human resources implications.

4.6. Risk Management Implications

- 4.6.1. Details of the risk assessment are set out in the draft Consultation Plan.

4.7. Rural Communities Implications

- 4.7.1. There are no direct implications for rural communities.

4.8. Implications for Children & Young People/Cared for Children

4.8.1. There are no direct implications for children and young people.

4.9. Public Health Implications

4.9.1. There are no direct implications for public health.

5. Ward Members Affected

5.1. All wards

6. Consultation & Engagement

6.1. The approach to consultation and the timeline involved are set out in the draft Consultation Plan.

7. Access to Information

7.1. The background documents to this report are available for inspection on request.

8. Contact Information

8.1. Any questions relating to this report should be directed to the following officer:

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